



## POSITION DESCRIPTION

### Merchandise Lead

### OneCamp 2026

Voluntary Position

The Purpose of the Scout Movement is to contribute to the education of young people in achieving their full physical, intellectual, emotional, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

Scouts WA is a child safe organisation with zero-tolerance for any harm, abuse or neglect.  
Scouts WA values the diversity of our members, including gender, sexuality, race, religion and ability.

Scouting focuses on youth members fully engaging with the program by supporting and managing those in adult and youth leadership roles.

**OneCamp 2026 is the next iteration of our successful all-sections event that will provide a unique major event experience for youth participants across all sections from Joey Scouts to Rover Scouts.**

Role objective	Responsible for the design, procurement and distribution of Merchandise for OneCamp 2026.
Role overview	<p>As a key member of the Support Services Team, you will report to the Support Services Director and will oversee merchandise from Designing and Procurement to the Distribution phases.</p> <p>This role ensures the high-quality, relevant and appealing merchandise is available for Participants, whilst managing logistics and inventory effectively.</p> <p>This is a volunteer role open to Youth, Adult and Fellowship members of Scouts Australia. This role is also required to undergo a probationary period of 6 months to assess suitability to the position.</p>
Specific responsibilities	<ul style="list-style-type: none"><li>• Develop a merchandise plan that aligns with the theme, branding and budget of the event.</li><li>• Source and coordinate the design and production of Merchandise items.</li><li>• Manage supplier relationships and oversee procurement processes.</li><li>• Assist in the running of the Onsite Merchandise Shop.</li><li>• Ensure all financial transactions related to merchandise sales are properly recorded and reported.</li><li>• Attend meetings of the Event Team.</li></ul>
Key stakeholders	<p><b>Reports to:</b></p> <ul style="list-style-type: none"><li>• Support Services Director</li></ul> <p><b>Works alongside:</b></p> <ul style="list-style-type: none"><li>• Design Squad</li><li>• Event Directors</li><li>• Event Leads</li></ul> <p><b>Roles that report to this role:</b></p> <ul style="list-style-type: none"><li>• Merchandise Team</li></ul>

<b>Personal attributes</b>	<p><u>Attitude</u></p> <ul style="list-style-type: none"> <li>• Have enthusiasm for the Vision, Aim, and Principles of Scouting</li> <li>• Be a good role model to Youth and Adult Members</li> <li>• Have enthusiasm for the One Program continuum</li> <li>• Be passionate about the Youth Leading Adults Supporting concept</li> <li>• Adhere to the Scouts Australia Code of Ethics and Conduct</li> </ul> <p><u>Skills</u></p> <ul style="list-style-type: none"> <li>• Be able to communicate efficiently</li> <li>• Be able to manage competing priorities in a changing environment</li> <li>• Be able to motivate, build, and lead teams effectively</li> <li>• Be able to manage financial resources</li> <li>• Be able to build relationships and trust with external stakeholders across the event</li> <li>• Be able to use the Microsoft Office suite</li> </ul> <p><u>Knowledge</u></p> <ul style="list-style-type: none"> <li>• Understand Safe from Harm in accordance with Scouts Australia Child Safety Policy including principles, standards, and procedures Understand and commit to the Scout Promise and Law</li> <li>• Understand the Youth Program</li> </ul>
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>• Previous experience at a major Scout event</li> </ul>
<b>Time commitment</b>	<p>You will be required to commit time for this role. Expect 1-2 hours per week for the remainder of 2025 as we establish the project. From January 2026, your commitment will ramp to 2-3+ hours per week as we plan and deliver this major event for youth members across WA.</p> <p>Applicants should ensure they have the flexibility in their time to be able to accommodate this contribution considering their current commitments. There is scope to craft the role to fit into your schedule. This is a volunteer position.</p>

## Event Team Structure Chart

