

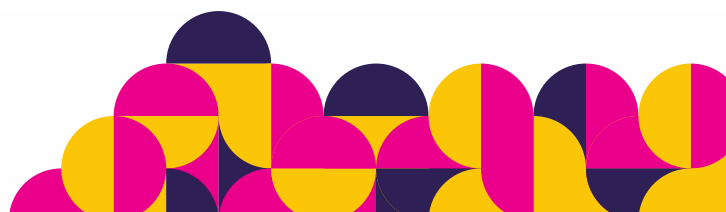


Leader Info Book

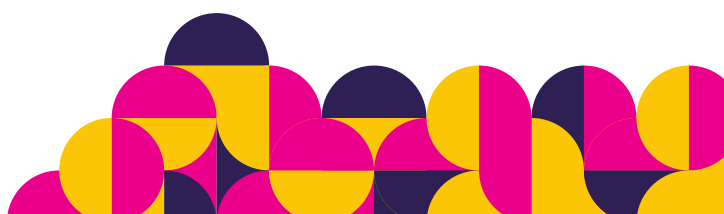
Version 2.0

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2 Event overview

OneCamp is our brand new event concept for Scouts WA, bringing together everyone from Joey Scouts to Rover Scouts with Leaders and supporting adults to participate in adventurous, fun, challenging and inclusive activities linked to Milestones, Outdoor Adventure Skills and Special Interest Areas.

Our theme for OneCamp 2023 is Eclipse. Western Australia is the best place on the planet to see the total solar eclipse in April 2023! Just as the sun, moon and earth align, OneCamp 2023 – Eclipse will unite our age sections as we share out-of-this-world Scout adventures.

OneCamp 2023 runs from Tuesday 11 April 2023 until Wednesday 19 April 2023. Different age sections attend for different durations.

Bringing our One Program vision to life, all participants from Joey Scouts to Rover Scouts will camp together in OneCamp Units, supported by adult Leaders. OneCamp Units will camp together, eat together, tackle activities together, and support wellbeing together. OneCamp Units will be grouped to form OneCamp Villages.

OneCamp will be held during April 2023 in the Swan Valley, around 30 minutes from Perth City. Expeditions and offsite activities will be held across Western Australia.

Applications to attend OneCamp 2023 are now closed.

3 Event Operations Centre

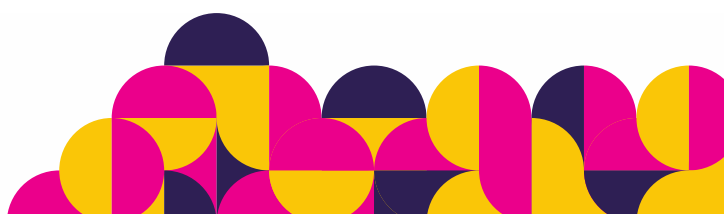
Our Event Operations Centre (EOC) located in the Hub is your one-stop-shop if you need assistance with any matter. You can contact the EOC by calling 08 6240 7777.

The Event Operations Centre will be staffed between 7:00am and 10:00pm every day from Monday 10 April until Wednesday 19 April 2023.

The Event Operations Centre phone number will be answered by a duty officer 24 hours a day from Monday 10 April 2023 until Wednesday 19 April 2023.

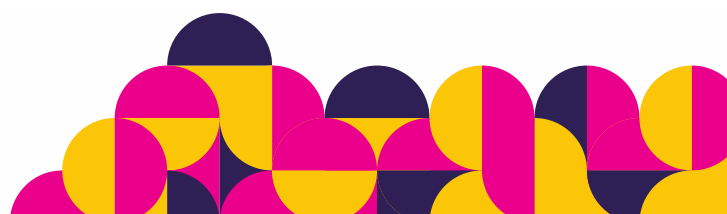
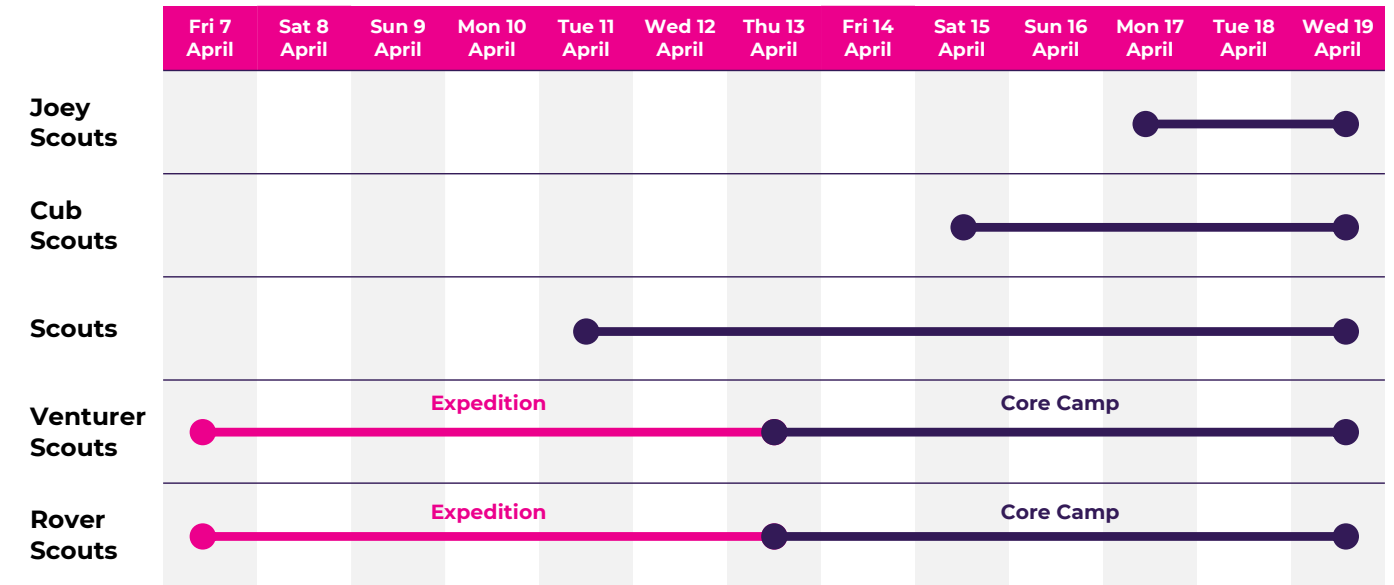
If you are dealing with a life threatening emergency, you should call 000 first. Then, you should notify the Event Operations Centre by calling 08 6240 7777 or sending a runner to notify the Event Operations Centre that a 000 call has been made. The Event Operations Centre will then provide further assistance.

All non-life threatening incidents should be reported to the Event Operations Centre by calling 08 6240 7777. The Event Operations Centre will provide further instructions on how to manage the incident.



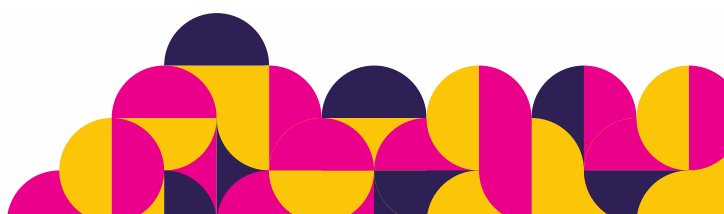
4 Event schedule

Age sections are invited to OneCamp 2023 for different durations to reflect their personal progression along their Scouting journey.



5 Daily schedule

Time	Activity	Location
6:30am – 8:00am	Breakfast	Campsites for Units Dining Hall for Event Staff
8:00am – 9:30am	Adventure buses depart	Bus Zone
8:30am	Mini-Expedition buses depart (12 Apr, 14 Apr, and 16 Apr)	Bus Zone
8:00am	Hub opens	Hub
8:00am	Onsite activities commence (AM session)	Onsite activity zones
9:00am	Line Leader meeting	Event Operations Centre
10:00am	Event Team meeting	Event Operations Centre
11:00am	Health, Wellbeing, Risk and Safety meeting	Event Operations Centre
11:30am	Onsite activities conclude (AM session)	Onsite activity zones
11:30pm-1.00pm	Lunch	Campsites for Units Dining Hall for Event Staff
1:00pm	Onsite activities commence (PM session)	Onsite activity zones
2:00pm	Food collection – Village 5	Food Distribution Point B
3:00pm	Food collection – Villages 1, 2, 3, 4	Food Distribution Point A
3:00pm – 4:30pm	Mini-Expedition buses return (13 Apr, 15 Apr, and 17 Apr)	Bus Zone
3:00pm – 5:45pm	Adventure buses return	Bus Zone
4:30pm	Onsite activities conclude (PM session)	Onsite activity zones
6:00pm – 8:00pm	Dinner	Campsites for Units Dining Hall for Event Staff
7:00pm	Entertainment begins	Various
9:00pm	Entertainment concludes	Various
9:00pm	Hub closes for Joey Scouts, Cub Scouts and Scouts	Hub
9:30pm	Camp quiet time	Entire site



6 Youth member participation

Youth members attend OneCamp 2023 based on the age section they are a member of in April 2023. Youth members who are due to transition to the next age section can still apply – they don't need to wait.

The eligibility criteria have been structured so that a youth member can work towards the relevant requirements regardless of the age section they're currently in. For example, a Cub Scout who will join the Scout Unit before OneCamp can work towards Outdoor Adventure Skills Camping Stage 3 whilst they are still in the Cub Scout section.

6.1 Joey Scouts

Joey Scouts arrive at OneCamp 2023 on Monday 17 April and depart on Wednesday 19 April 2023.

6.2 Cub Scouts

Cub Scouts arrive at OneCamp 2023 on Saturday 15 April and depart on Wednesday 19 April 2023.

6.3 Scouts

Scouts arrive at OneCamp 2023 on Tuesday 11 April and depart on Wednesday 19 April 2023.

6.4 Venturer Scouts

The Venturer Scout experience at OneCamp 2023 incorporates two phases: a multi-day Expedition and the Core Camp. Venturer Scouts can create their own OneCamp 2023 experience by choosing from one of three options:

- Option A: Expedition and Core Camp
- Option B: Expedition only
- Option C: Core Camp only

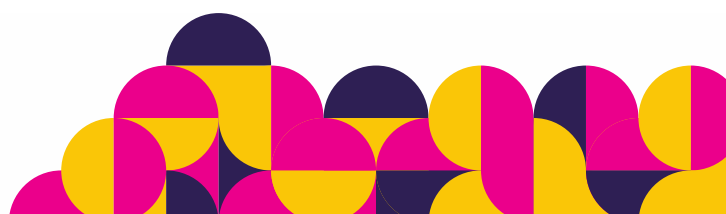
The Core Camp for Venturer Scouts runs from Thursday 13 April 2023 till Wednesday 19 April 2023. Expeditions are of various lengths, but they all finish on Thursday 13 April 2023 when Venturer Scouts will travel to the Swan Valley for the beginning of the Core Camp.

6.5 Rover Scouts

The Rover Scout experience at OneCamp 2023 incorporates two phases: a multi-day Expedition and the Core Camp. Rover Scouts can create their own OneCamp 2023 experience by choosing from one of three options:

- Option A: Expedition and Core Camp
- Option B: Expedition only
- Option C: Core Camp only

The Core Camp for Venturer Scouts runs from Thursday 13 April 2023 till Wednesday 19 April 2023. Expeditions are of various lengths, but they all finish on Thursday 13 April 2023 when Rover Scouts will travel to the Swan Valley for the beginning of the Core Camp.



7 Transport

Transport to and from the event is included for all participants, including country participants. This is to minimise traffic onsite to ensure a safe event site for all participants.

Transport **to the event** will occur on the following days:

- Joey Scouts – Monday 17 April 2023
- Cub Scouts – Saturday 15 April 2023
- Scouts – Tuesday 11 April 2023
- Venturer Scouts and Rover Scouts – Thursday 13 April 2023.

Transport **home from the event** will occur on Wednesday 19 April 2023.

Each departure location, especially those in metropolitan Perth, will likely have youth members from different OneCamp Units travelling together to and from the event to fill all the seats on the coach. This will enable us to pool adult resources to ensure there is sufficient adult supervision on each coach.

7.1 Perth metropolitan participants

Transport departure and return locations will be established across metropolitan Perth. Chartered coaches will transport youth participants and supporting adults to and from the Swan Valley Adventure Centre. The coaches will be equipped with luggage compartments for personal luggage bags. Participants and supporting adults will need to pack their luggage into a single bag for ease of travel on the coach to and from the event.

Leaders and supporting adults attached to a OneCamp Unit (e.g., those adults who are Line Leaders or Assistant Line Leaders) will travel onboard the coaches to and from the event to provide supervision for the youth members.

Departure and return locations will be advised through the online event application system after applications close.

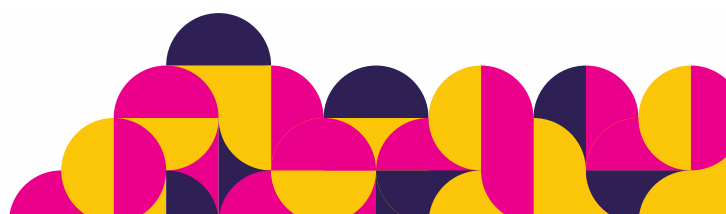
7.2 Country participants

Transport to and from the event will be organised for all country participants. The OneCamp Event Team will work with country Scout Groups to organise the best transport solution for the registered participants as soon as possible after applications close on 11 December 2022.

Transport to and from country locations may include road, rail or air travel, or a combination of these.

When submitting your online application, you must select which location you would like to depart from and return to, selecting from a list of country locations.

Full details of travel will be advised through the online event application system after applications close.



8 Villages and Units

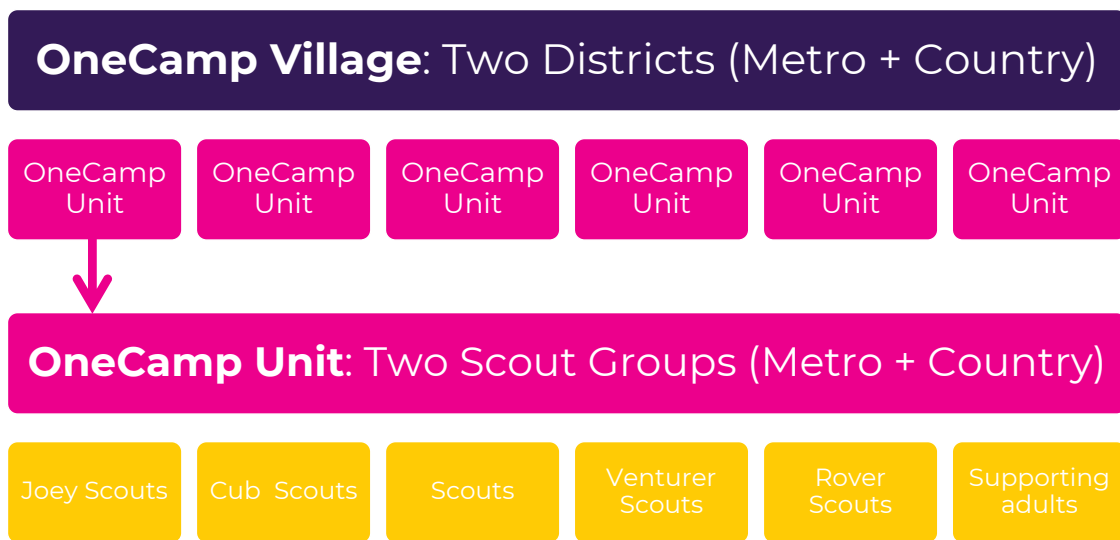
OneCamp 2023 will be organised into a series of Villages and Units.

A **OneCamp Village** will ideally include two Scouts WA Districts, with a metropolitan district matched with a country district wherever possible.

A **OneCamp Unit** will include at least two Scout Groups. Within the OneCamp Unit, all the youth members and supporting adults will camp together and cook together.

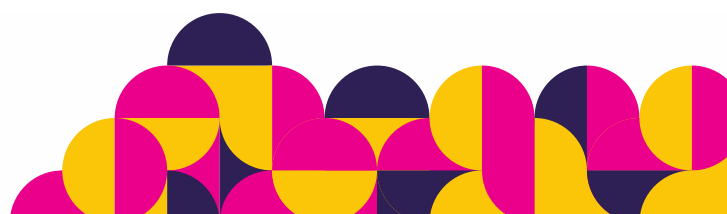
OneCamp 2023 is just like your annual Group camp – just with many more groups to share the fun with! One way to plan and prepare for OneCamp 2023 is to consider how you would prepare for a Group camp, and apply that same planning to OneCamp 2023.

All youth members from your Scout Group will be in the same OneCamp Unit. For example, if you have 50 youth members attending from your Scout Group, all those youth members will be placed into your OneCamp Unit. Youth members from the same Scout Group won't be split into different OneCamp Units.

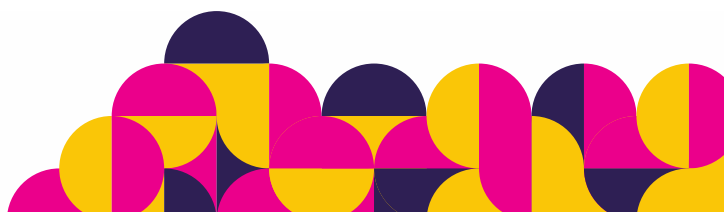


8.1 OneCamp Units

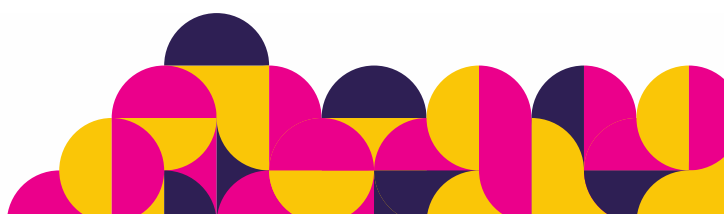
Village One	Emu in the Sky	Units 101-104
101	James Clarke	Midland Scout Group Mundaring Scout Group Gidgegannup Scout Group
102	Mike Everitt	Geraldton Scout Group Hern Hill Scout Group Darlington Scout Group Mindarie Scout Group
103	Colin Schotte	Ballajura Scout Group Beechboro Scout Group Bullsbrook Scout Group Carramar Scout Group Woorree Scout Group
104	Gavin Aspinall	Butler Scout Group Ellenbrook Scout Group Wanneroo Scout Group



Village Two	Orion the Hunter	Units 201-203
201	Dani Hage	Cambridge Scout Group Karratha Scout Group
202	Grant Coopes	Floreat Scout Group Pelican Pt Scout Group Duncraig Scout Group
203	Lee Hutcheson	Cottesloe Scout Group Newman Scout Group Subiaco Scout Group
Village Three	The Southern Cross	Units 301-308
301	Kevin Burbidge	Bayswater Sea Scout Group 1 st Darwin Sea Scout Group
302	Sarah Hamilton	Hampton Park Scout Group Buddha's Light International Association Scout Group VIC
303	Amanda Abbott	Northam Scout Group WA Lone Scout Group Walliston Scout Group
304	Travis Creusot	Gingin Scout Group Kalamunda Scout Group
305	Tonia Barker	Greenwood Scout Group Beldon Scout Group Mullaloo Scout Group Karrinyup Scout Group
306	Gordon Dorant	Kinross Scout Group Kununurra Scout Group Wembley Downs Scout Group
307	Craig Symons	Daniella Scout Group Hamersley Scout Group Joondalup Scout Group North Beach Scout Group Scarborough Scout Group
308	Graeme Stickland	Warwick Scout Group Padbury Scout Group
Village Four	The Milky Way	Units 401-408
401	Melissa McCabe	Baldivis Scout Group Manjimup Scout Group Maddington Scout Group Busselton Sea Scout Group Southern River Scout Group
402	Kaylene Bellotti	Liddelow Scout Group Margaret River Scout Group
404	Michaela Raccenello	Donnybrook Scout Group Kwinana Scout Group Warnbro Scout Group VIC Eden Hills - SA
405	Nina Salib	Bibra Lake Scout Group Bunbury Sea Scout Group
406	Michael Smithers Stephen Foulis	Atwell Scout Group Byford Scout Group Roleystone Scout Group



407	Pete Edwards	Carey Park Scout Group Armadale Scout Group Collie Scout Group Fremantle Sea Scout Group Kelmscott Scout Group Westfield Scout Group Leschenault Scout Group
408	Colleen Grant	Girl Guides
Village Five	The Seven Sisters	Unit 501 – 508
501	Vanessa Ormonde Lisa Goddard	Salter Point Sea Scout Group Canning Sea Scout Group Whaleback Scout Group NSW
502	Nicole Smith	Riverton Scout Group Esperance Scout Group DMK
503	Brenda Clarke	Boulder Scout Group Rossmoyne Scout Group Victoria Park Scout Group
504	John Patten	Willetton Scout Group Carlisle Scout Group
505	Miles Ebert	Waylen Bay Scout Group Plantagenet Scout Group
506	Hayley King	Bullcreek Leeming Scout Group Attadale Scout Group Albany Scout Group
507	Cristina Coelho	Bateman Winthrop Scout Group Falcon Scout Group Willagee Kardinya Scout Group SA
508	Ella Maesepp	Katanning Scout Group Mandurah Scout Group Denmark Scout Group TAS



9 Unit Organisation

9.1 Unit Council

Each OneCamp Unit should have a Unit Council comprised of youth members from each age section, together with some of the supporting adults. The Unit Council would make decisions about the following points:

- creation of a Unit code
- planning for the Unit One Program Day activity (market day activity)
- planning of the layout for the Unit campsite
- organisation of a roster for Duty Patrols.

9.2 Supporting adults

Each OneCamp Unit will include a team of supporting adults whose primary focus is to support the engagement of youth members in the event program.

Each OneCamp Unit will have an appointed **Line Leader**, who will be the adult leader in charge for the OneCamp Unit.

The OneCamp Unit will include **Assistant Line Leaders** in each of the following roles:

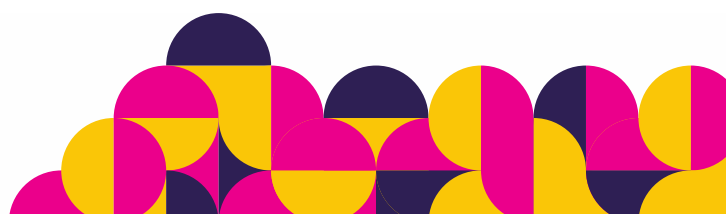
- Assistant Line Leader – Program
- Assistant Line Leader – Health & Wellbeing
- Assistant Line Leader – Logistics
- Assistant Line Leader – Catering.

Depending on the size of your OneCamp Unit, you may have multiple supporting adults in each role. Different supporting adults may have a focus on a particular age section. For example, you may have a Cub Scout Leader filling the role of Assistant Line Leader – Program, and a Scout Leader also filling the role of Assistant Line Leader – Program, with the two adults focused on supporting their respective age section.

9.3 Planning

Line Leaders and Assistant Line Leaders for each OneCamp Unit should aim to meet early in Term 1 2023 to commence planning. The first step should involve youth members to establish a Unit Council with representatives from each age section in the OneCamp Unit.

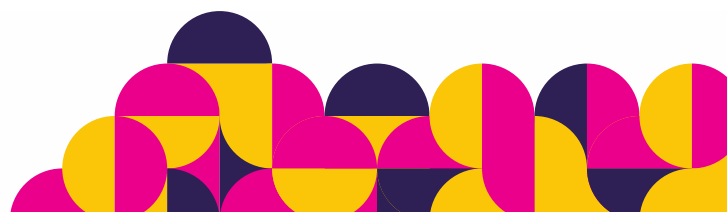
With Joey Scouts and Cub Scouts arriving mid-way through OneCamp 2023, it is important that they are involved in the planning from the outset, so they when they arrive onsite there are suitable plans in place to ensure all youth participants and supporting adults are included.



10 Site map



- | | | | | |
|------------------------------|----------------------|-------------------------|------------------------|------------------------|
| VILLAGE 1 - EMU IN THE SKY | ACTIVITY ZONES | FIRST AID POINT | TOILETS - UNISEX | SHOWERS - UNISEX |
| VILLAGE 2 - ORION THE HUNTER | EXISTING BUILDINGS | FOOD DISTRIBUTION POINT | TOILETS - YOUTH FEMALE | SHOWERS - YOUTH FEMALE |
| VILLAGE 3 - SOUTHERN CROSS | OTHER INFRASTRUCTURE | INFORMATION | TOILETS - ADULT FEMALE | SHOWERS - ADULT FEMALE |
| VILLAGE 4 - MILKY WAY | PARKING | WASTE POINT | TOILETS - YOUTH MALE | SHOWERS - YOUTH MALE |
| VILLAGE 5 - SEVEN SISTERS | BUS STOP | WATER POINT | TOILETS - ADULT MALE | SHOWERS - ADULT MALE |



11 Logistics

Each OneCamp Unit will be responsible for organising their own camping equipment for their OneCamp Unit site. As outlined below, arrangements will be in place to support country groups.

OneCamp Units will be able to drop-off equipment in a trailer directly to their allocated campsite on **Monday 10 April 2023**, the day before youth participants arrive onsite, **between 9:00am and 3:00pm**. The trailer will be onsite when youth members arrive onsite the next day, ready for Scouts to unpack and set up their campsite.

OneCamp Units will pack up their campsites and pack their trailer on Wednesday 19 April 2023, before departing home on the organised transport. Scout Groups will be able to collect their trailer from the Swan Valley Adventure Centre the following day on **Thursday 20 April 2023, between 9:00am and 12:00pm**.

We suggest organising a parent helper not attending OneCamp 2023 to drop-off and/or pick-up your trailer and camping equipment.



11.1 Loaning camping equipment

To support Scout Groups with limited camping equipment, the OneCamp Event Team will be able to facilitate equipment loans from the major event store at Scouts WA Adventure Centre – Manjedal. The type of equipment available for loan will include:

- Dining shelters
- Sleeping tents
- Limited supplies of cooking equipment e.g. eskies.

Equipment will need to be ordered before OneCamp 2023. An ordering process will be advised early in 2023.

Equipment will be delivered to the OneCamp 2023 event site and distributed to Unit campsites on or before 11 April 2023.

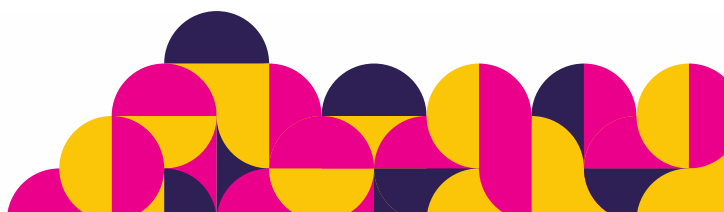
There is only a limited supply of camping equipment available, and we strongly suggest that OneCamp Units put in place arrangements to be self-sufficient wherever possible.

11.2 Camping equipment for country and interstate participants

Wherever possible, country and interstate participants will be grouped together with a metropolitan Scout Group for the purposes of sharing camping equipment and minimising/alleviating the need for country and interstate participants to transport camping equipment.

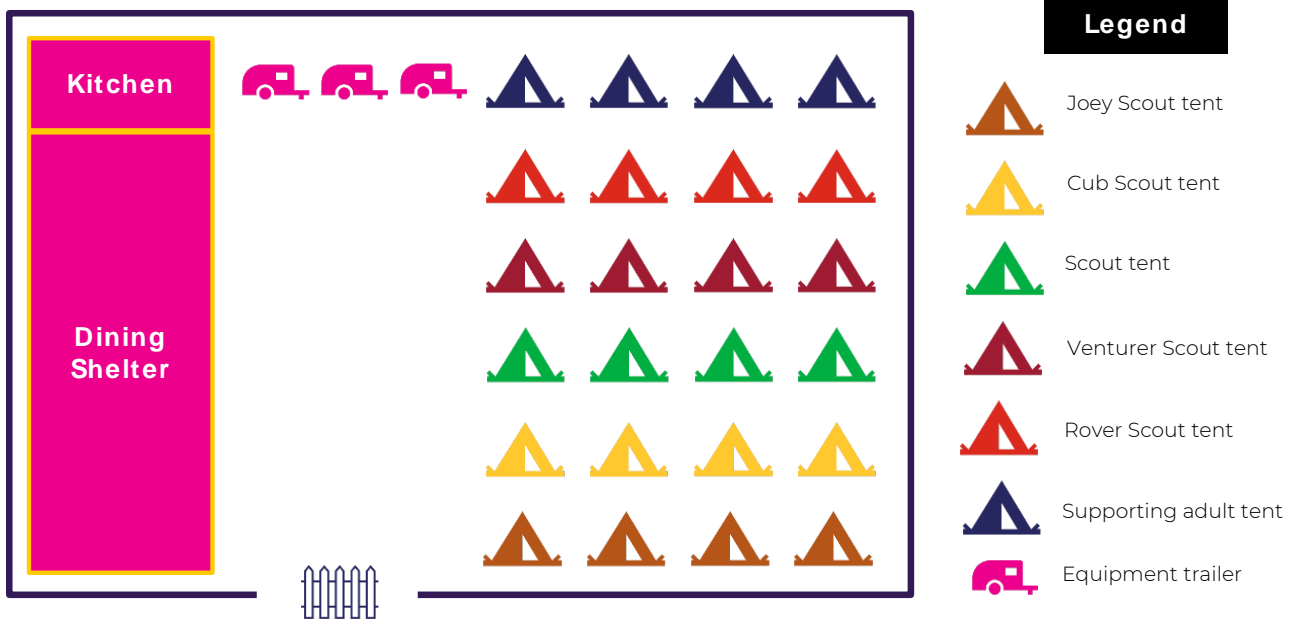
11.3 Campsite size

Campsite sizes will be based on guidelines used for Australian Jamborees. A OneCamp Unit with 40 members will be allocated a 600 square metre site, approximately 20 metres x 30 metres. Campsite sizes for OneCamp Units of different sizes will be allocated on a pro-rata basis using the ratio described above.



11.4 Sample campsite map

A sample campsite layout is below. Similar to a Group camp, your Unit Council can decide on alternative layouts for your campsite. There is no stipulated way that OneCamp Units are to set up their campsite – the graphic below is provided as an example to aide your planning.

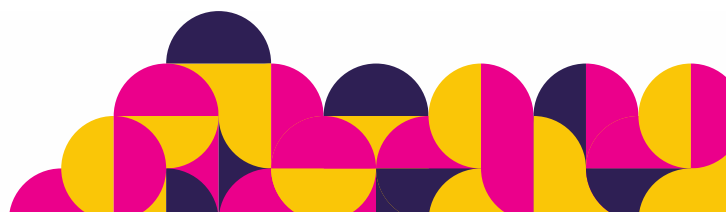


11.5 Suggested OneCamp Unit equipment list

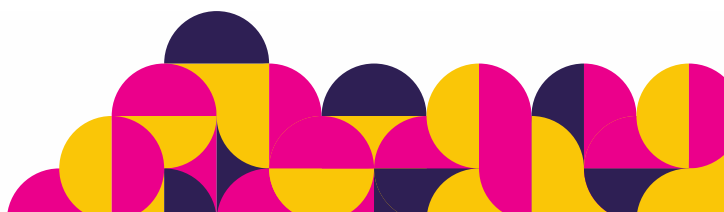
Below is a suggested equipment list for a OneCamp Unit. The quantities are based on a Unit of 40 people; you will need to amend the quantities to match the size of your OneCamp Unit once advised early in 2023.

The equipment store at your Scout Hall is likely to contain most of this equipment or similar items. Together with the other Scout Groups in your OneCamp Unit, you will be able to source the suggested items listed below.

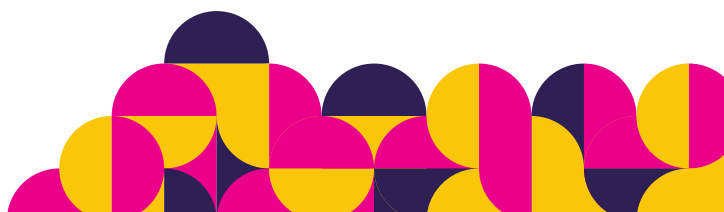
Item	Qty	Use location	Comments
Bench seats	14	Dining shelter	
Chairs folding (adult)	-	Dining shelter	1 per adult
Dining shelter	1	Dining shelter	Seat entire Unit
Table folding 1.8m plastic	7	Dining shelter	
Brush handle long	2	Tents Sleeping	
Dustpan set	3	Tents Sleeping	
Mallet	5	Tents Sleeping	
Tent isolation 2 person	1	Tents Sleeping	
Tent sleeping (youth)	6	Tents Sleeping	Enough for all youth members
Tent sleeping 2 person (adult)	3	Tents Sleeping	Enough for all adults
Garbage bin large	3	Kitchen	General waste, recycling, FOGO
Buckets fire	8	Kitchen	
Container water + tap 20L	3	Kitchen	For storing water on your campsite
Cupboard 5 shelf	2	Kitchen	For example Oztrail or similar
Draining racks	2	Kitchen	



Item	Qty	Use location	Comments
Drink cooler	2	Kitchen	1 for water; 1 for cordial
Large esky	2	Kitchen	Enough to store cold food for 24 hours
Fire blanket	1	Kitchen	
Gas hose	5	Kitchen	
Gas ring hot water service	1	Kitchen	
Hand washstand + basin	1	Kitchen	Refer dishwash stand competition
Hot water service 50ltr keg	1	Kitchen	
Noticeboard ply	1	Kitchen	
Pot cooking assorted sizes	1 set	Kitchen	
Stove double portable	2	Kitchen	
Stove windshields	2	Kitchen	
Tables folding 1.8m plastic	3	Kitchen	
Tent food storage and prep	1	Kitchen	11x11 or 6mx3m popup or similar
Trek cart	1-2	Kitchen	For ration collection
Tub black plastic wash	4	Kitchen	
Tubs clear plastic wash up	8	Kitchen	
Wash up stand	1	Kitchen	
Wet pit	1	Kitchen	For disposal of wastewater
Fence bunting or similar	150m	Fence	
Garden stakes	24	Fence	
Star Picket Caps (bag)	1	Fence	
Star pickets	18	Fence	
Lashing ropes 4m	20	Gateway	
LED solar Xmas lights	2	Gateway	
Stakes	10	Gateway	
Clothesline	1	Clothesline	
Pegs clothes	100	Clothesline	
Lighting system – dining shelter	1	Lighting	
Lighting system – kitchen	1	Lighting	
Assorted cable ties pack	1	Misc	
Gaffa tape / Duct tape	1	Misc	
Hand santiser holders	4	Misc	
First Aid kit	1	Misc	
Rake plastic	1	Misc	
Cooks apron youth	6	Misc	
Assorted games / free time equipment	1	Misc	
Matches/gas lighters	4	Misc	
Adjustable spanner	1	Tools	
Stanley knife	1	Tools	
Pliers	1	Tools	
Activity materials	1	One Program Day	
Signs laminated	1	One Program Day	



Item	Qty	Use location	Comments
Pen permanent marker	2	Stationery	
Pens black biro	6	Stationery	
Notebook A4	1	Stationery	
Notebook A5	2	Stationery	
Notebook small	5	Stationery	
Stapler	1	Stationery	
Blu tac pkt	1	Stationery	
Unit In/Out cards	1	Stationery	
Jugs plastic	6	Utensils	
Container plastic 5L	5	Utensils	
Container plastic 9L	5	Utensils	
Bowls plastic	6	Utensils	
Bowls s/steel	5	Utensils	
Trays w/lid small 5 L	3	Utensils	
Trays w/lid large 9L	1	Utensils	
Cutting boards	2	Utensils	
Cutting mats	3	Utensils	
Measuring jug	1	Utensils	
BBQ Scraper lge	1	Utensils	
Tins for BBQ fat	4	Utensils	
Colander	1	Utensils	
Kitchen mits	1	Utensils	
Tray plastic white 30x40cm	1	Utensils	
Cake rack 45x25cm	1	Utensils	
Spatula	3	Utensil box	
BBQ tongs	4	Utensil box	
Wooden spoon	4	Utensil box	
Ladle	2	Utensil box	
Peeler	4	Utensil box	
Cooking scissors	2	Utensil box	
Large knife	2	Utensil box	
Paring knife	1	Utensil box	
Vegetable knife	2	Utensil box	
Can opener	3	Utensil box	
Graters	3	Utensil box	
Pasta server	2	Utensil box	
Splotted spoon	2	Utensil box	
Whisk	2	Utensil box	
Masher	2	Utensil box	



12 Financial support

A pool of funding is available for the purpose of enabling OneCamp attendance for members who are experiencing financial difficulties. Any member of Scouts Australia with a particular financial need can apply. Financial need is defined as the difference between what it costs to attend and what the applicant can afford to pay. All applications will be considered.

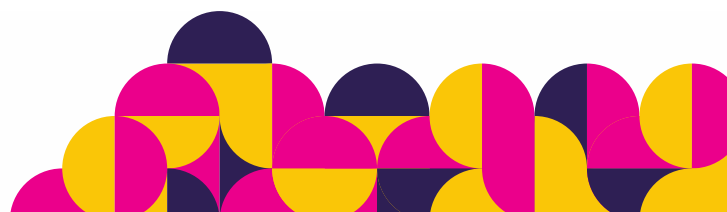
Parents or caregivers must make an application for financial support [available here](#).

If approved, the financial support will be in the form of a reduction to the payable OneCamp fee, with the payment schedule being updated on the status page of the OneCamp online application system. The financial support will only contribute towards OneCamp event fees or payments for Expeditions. The cost for any additional merchandise items such as shirts must be met by the participant.

The size of the fee reduction will be limited to a maximum of 50% of the OneCamp 2023 Core Camp cost. For Venturer Scouts and Rover Scouts who choose to attend an Expedition only, the size of the fee reduction will be limited to a maximum of 50% of the OneCamp 2023 Core Camp cost. The Core Camp cost is determined by the age section that the youth member is registered in, with the amount of financial support available for each member depending on the number of eligible applications received and the pool of funding available.

Group Leaders may be contacted separately and requested to provide further information if necessary to help us assess your request.

Applications for financial support are now closed.



13 How to apply

Step 1

Submit Online Application

- Visit www.onecamp.com.au and click 'Apply Now'.
- Follow the prompts to create an account and log in.
- Fill out and submit the online application.

Step 2

Pay Event Fee

- Joey Scouts and Cub Scouts pay their event fee in full.
- Scouts, Venturer Scouts & Rover Scouts pay their first installment.
- Payments can be made via credit card through the online application system.

Step 3

Referee report completed

- The adult Leader for the youth member will receive an automated email with a link to an online referee report.
- Adult Leader completes the online referee report.

Step 4

Pay final installment

- Scouts, Venturer Scouts & Rover Scouts should pay their final installment by 10 February 2023.

Step 5

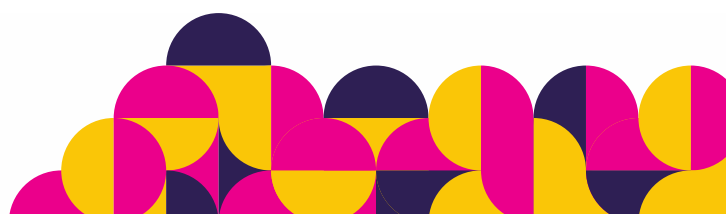
Be Informed

- You will receive updates via email.
- Keep checking our website and socials for updates.

Step 6

Be Prepared

- Transport departure locations and times will be available through the online application system.
- Be packed and ready to go in April 2023!



14 Leaders and supporting adult attendance

Leaders and supporting adults do not need to attend the entire event. When you submit your application, you will be able to nominate the days/nights that you can attend OneCamp 2023.

Leaders and supporting adults have two options for attendance at OneCamp 2023: day volunteer and overnight volunteer.

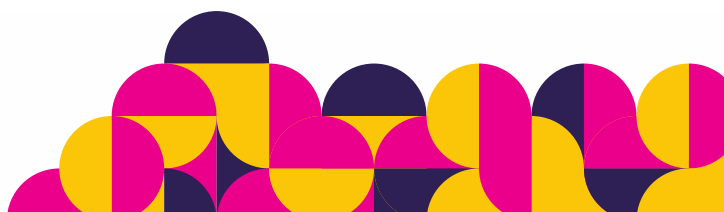
Day volunteer

- Day volunteers who attend for one or two days will receive an event badge, ID tag and lanyard.
- Day volunteers who attend for three or more days will receive a full event merchandise pack.
- Day volunteers will not be allocated overnight accommodation.
- Day volunteers will need to arrive onsite at 8:00am and depart by 6:00pm.
- Day volunteers will receive morning tea, lunch, and afternoon tea.
- Day volunteers will need to make their own way to and from the event site each day.

Overnight volunteer

- Overnight volunteers who volunteer for two full days will receive a full event merchandise pack.
- Overnight volunteers will be allocated overnight accommodation based on their OneCamp 2023 role.
- Overnight volunteers will receive all meals for the duration of the stay at OneCamp 2023.
- Travel will be provided for overnight volunteers arriving and departing with youth participants on scheduled arrival and departure days. Travel will not be provided for overnight volunteers arriving outside the scheduled arrival and departure days for youth participants.

Two part-time volunteers could combine to form a single full-time volunteer. For example, supporting adult, Jack, could arrive on Tuesday 11 April and stay until Saturday 15 April. Supporting adult, Rebecca, could then arrive on Saturday 15 April and stay until the end of the event on Wednesday 19 April.



15 Program

The Program is designed to provide each young person with an experience that is tailored as much as possible to their own personal progression along their Scouting journey. Different youth members in the same OneCamp Unit will have different program experiences. For example, Scouts will have the opportunity to select (by submitting preferences) their Mini Expedition, which may be different to the Mini Expedition chosen by other Scouts in their OneCamp Unit.

Different age sections will do different combinations of program elements. Some activities will be done by all members of the OneCamp Unit at the same time, whilst other activities will be scheduled at different times for different age sections in your OneCamp Unit.

Further details, including sample schedules for each age section, are available on our website at the links below:

- [Joey Scout program](#)
- [Cub Scout program](#)
- [Scout program](#)
- [Venturer Scout program](#)
- [Rover Scout program](#)

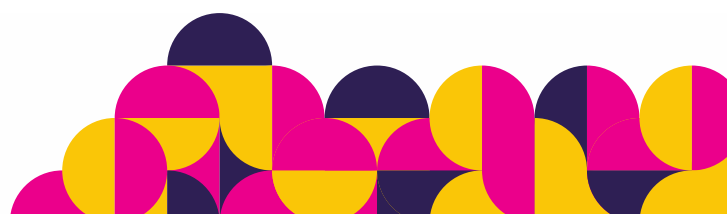
15.1 Program schedules

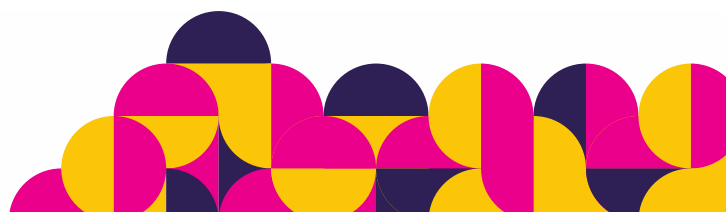
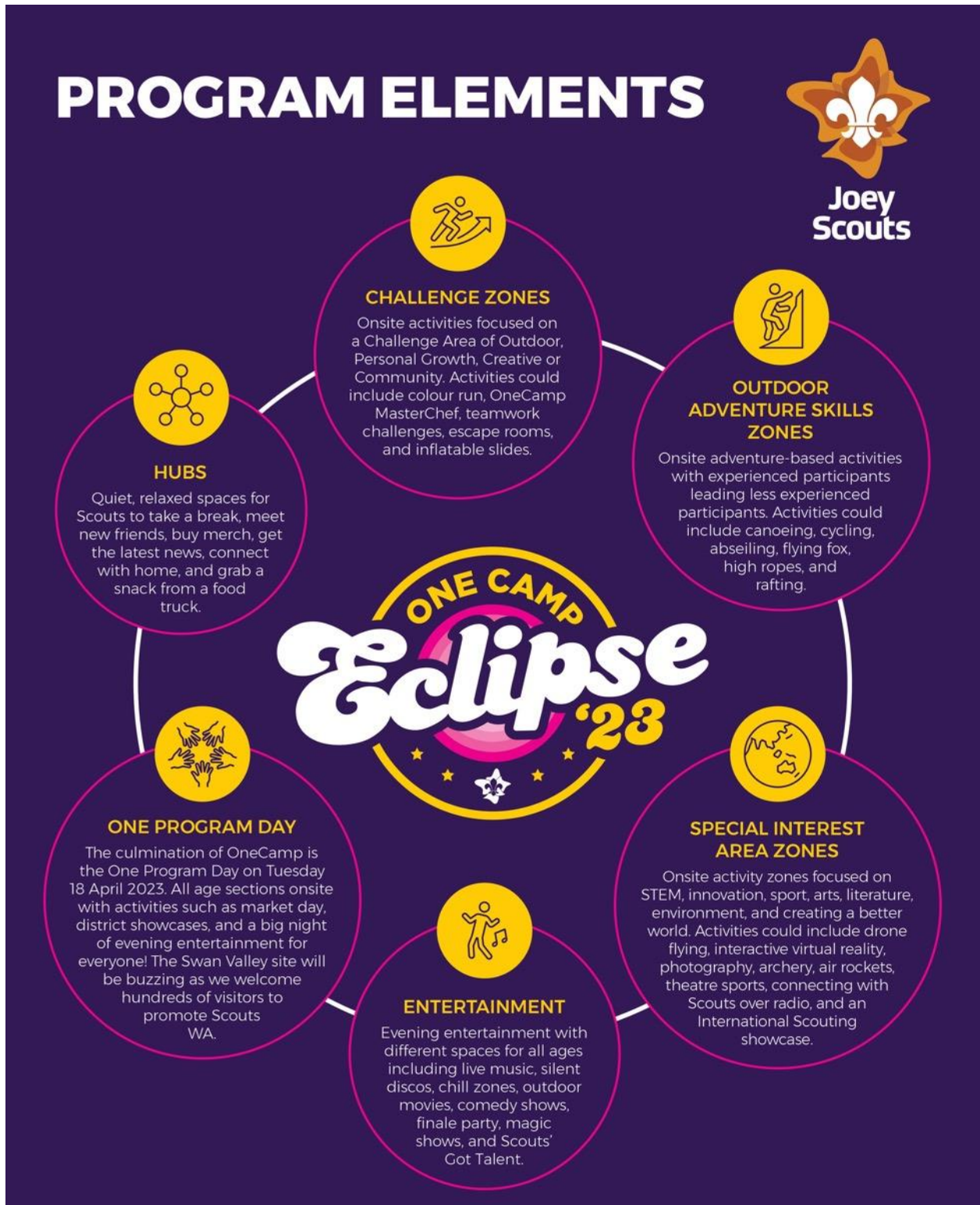
Program schedules for each Unit are available online: <https://onecamp.com.au/plan/leader-information/>.

15.2 Sample Unit Program

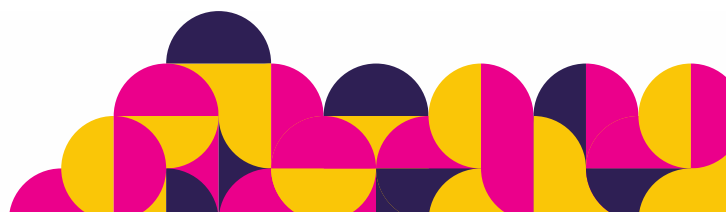
A sample OneCamp 2023 Unit Program is depicted below. Each OneCamp Unit will receive a Unit Program like the one below – this is just a sample so you can visualise how everything comes together.

	Tue 11 April	Wed 12 April	Thu 13 April	Fri 14 April	Sat 15 April	Sun 16 April	Mon 17 April	Tue 18 April	Wed 19 April
Joey Scouts							Arrive	Challenge Zone	Special Interest Area Zone
							Outdoor Adventure Skills Zone	One Program Day	Depart
Cub Scouts					Arrive	Adventure	Outdoor Adventure Skills Zone	One Program Day	Special Interest Area Zone
					Challenge Zone		Special Interest Area Zone	Depart	
Scouts	Arrive	Adventure	Outdoor Adventure Skills Zone	Mini Expedition	Mini Expedition	Challenge Zone	Adventure	One Program Day	Pack up camp
	Set up camp		Special Interest Area Zone			Special Interest Area Zone		Depart	
Venturer Scouts	Expeditions	Expeditions	Arrive	Outdoor Adventure Skills Zone	Adventure	Special Interest Area Zone	Adventure	One Program Day	Pack up camp
			Set up camp	Special Interest Area Zone		Outdoor Adventure Skills Zone		Depart	
Rover Scouts	Expeditions	Expeditions	Arrive	Adventure	Outdoor Adventure Skills Zone	Adventure	Special Interest Area Zone	One Program Day	Pack up camp
			Set up camp		Special Interest Area Zone		Outdoor Adventure Skills Zone	Depart	

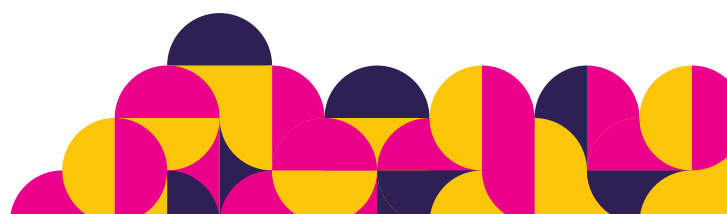




PROGRAM ELEMENTS



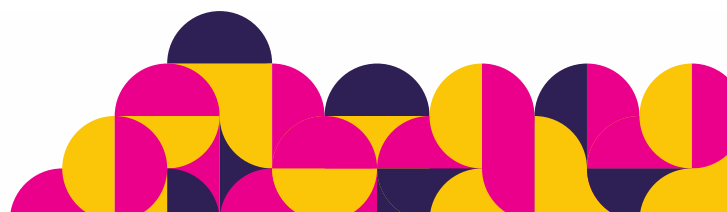
PROGRAM ELEMENTS



PROGRAM ELEMENTS



Venturer Scouts



PROGRAM ELEMENTS



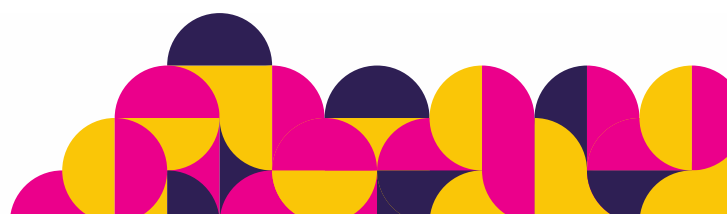
Rover Scouts



15.8 Program elements and age sections

The graphic below outlines the different OneCamp 2023 program elements that make up the program for each age section.

Program Element	Joey Scouts	Cub Scouts	Scouts	Venturer Scouts	Rover Scouts
Challenge Area Zones	✓	✓	✓		
OAS Zones	✓	✓	✓	✓	✓
SIA Zones	✓	✓	✓	✓	✓
Entertainment	✓	✓	✓	✓	✓
Adventure		✓	✓	✓	✓
Mini-Expedition			✓		
Expedition				✓	✓
Hubs	✓	✓	✓	✓	✓
One Program Day	✓	✓	✓	✓	✓



15.9 Expeditions

Expeditions are multi-day offsite activities for Venturer Scouts and Rover Scouts. Each Expedition will be allocated an Expedition Lead, a supporting adult who will oversee the Expedition.

There are nine Expeditions for Venturer Scouts and Rover Scouts to choose from. Applicants must nominate their top three Expedition preferences when they submit their online application. Expedition preferences cannot be altered after applications have been submitted.

The deposit for all Expeditions is \$300. The balance of the Expedition fee, dependent on the allocated Expedition, is due on 10 February 2023.



EXPEDITIONS

**GREAT SOUTHERN ROAD TRIP**
ESPERANCE & ALBANY

Esperance is a heaven for sea, sun and adventure lovers. This seven day tour will explore the Cape Le Grand National Park, paddling the Kerpwari Wetlands and enjoying a range of activities at the new Toowacka Adventure Centre. Continuing west along the shoreline you will discover the historic seaside town of Albany. Enjoy the famous landmarks that Albany has to offer before stopping in Denmark for your last adventure.

7-13 APRIL 2023

**CATALPA ESCAPE**
SAIL TRAINING SHIP LEEUWIN

Join a five-day voyage on the Leeuwin II to coincide with the historic re-enactment of the daring and successful "Catalpa Rescue" of escaped Fenian Convicts from Fremantle Gaol in 1876. Train to function as crew members in all aspects of sailing the Leeuwin, including climbing the masts to furl and unfurl sails, climbing out to the bowsprit, taking the helm, and standing watches including night watches.

9-13 APRIL 2023

**STAIRCASE TO THE MOON**
BROOME EXPEDITION

Come and explore Broome, in Australia's North West, and enjoy a variety of Broome Tours and experiences. Enjoy town tours, pearl tours, check out the food and drink on offer while enjoying the perfect sunset, see the dinosaur footprints, or take a camel ride on Cable Beach. The Staircase to the Moon is a natural phenomenon seen when the full moon rises over the exposed mudflats at low tide, what a sight to witness!

9-13 APRIL 2023

**THE RAMBLE**
DWELLINGUP

This five-day journey through the beautiful Lane Poole reserve in Dwellingup gives participants the opportunity to have an exciting adventure seeing some of Australia's stunning woodlands. This expedition includes hiking the trails of Dwellingup, canoeing through Lane Poole's gorgeous water ways, swimming in natural creeks and rivers, climbing and ziplining through the tall trees and learning about Dwellingup's rich history.

9-13 APRIL 2023

**BEST OF THE SOUTH WEST**
BUNBURY, BUSSELTON & MARGARET RIVER

Join us on a more relaxed adventure through the best of the south-west! Explore before the world-renowned Busselton Jetty, venture underground to visit Ngilgi Cave and play some beach cricket with new friends on Mesilup Beach. Swim with dolphins in Koombana Bay and enjoy chill evenings of movies, board games and cards back at camp.

9-13 APRIL 2023

**QUOKKA EXPLORER**
ROTTNEST ISLAND

Jump onboard the ferry to Rottnest Island. With 63 of the prettiest beaches you're likely to see anywhere, 20 beautiful bays and many coral reefs and wrecks, Rottnest Island is a marine paradise. You can spend your days exploring some of the most spectacular swimming spots, meeting the world famous Quokka or learning about the Aboriginal heritage of Wadjemup.

10-13 APRIL 2023

**SCUBA-DOOBY DIVE**
BUSSELTON

Become a fully qualified PADI Open Water Diver in just 3 days! Diving from and under one of Australia's best shore dives - the Busselton Jetty is visually stunning, easy to dive, and has over 240 species of sealife inhabiting it too! At the end of each day you will head back to the Scouts WA Vasse Adventure Centre to camp on the beautiful foreshore.

10-13 APRIL 2023

**BEYOND THE HEXAGON**
PERTH & SURROUNDS

Explore some of Perth's famous landmarks including King's Park and the Perth Zoo. Then choose between a visit to AQWA for a scuba experience or a thrill-seeking adventure on the new Matagarup Bridge. Enjoy some downtime in Perth exploring the Arts and Literature scene before your final morning at UWA immersed in the world of STEM and Innovation.

10-13 APRIL 2023

**ADRENALINE SEEKER**
PERTH & SURROUNDS

Not for the faint-hearted! Adrenaline seekers will love the speed and adventure packed into this Expedition. Reach new heights with a scenic hot air balloon trip departing from Northam and an indoor flying experience at i-Fly. Take out your mates in an adventurous paintballing challenge. Get some air at the Perth Wake Park and jet boating at Fremantle. Top off your action packed days with evening entertainment onsite at the OneCamp main site in the Swan Valley.

11-13 APRIL 2023

15.10 Mini-Expeditions

Mini-Expeditions are overnight offsite activities for members of the Scout section. Each Scout section participant will do one Mini-Expedition. Scouts will get to choose their Mini-Expedition (by submitting preferences) before they arrive at OneCamp 2023 through the online event application system.

Mini-Expeditions are included in the event fee for Scout section participants.

All Scouts in a OneCamp Unit will undertake a Mini-Expedition at the same time. Mini-Expeditions operate on the following dates:

- Depart **Wednesday 12 April** and return **Thursday 13 April**.
- Depart **Friday 14 April** and return **Saturday 15 April**.
- Depart **Sunday 16 April** and return **Monday 17 April**.

Line Leaders and Assistant Line Leaders will be allocated to Mini-Expeditions to provide supervision for participating Scouts.

Possible Mini-Expeditions may include:

- STEM Explorers Tour
- MAC Attack
- Sailing School
- Survival Challenge
- Mountain Biking
- Paddling along the Swan River.

15.11 Adventures

Adventures are full day offsite activities available for Cub Scouts, Scouts, Venturer Scouts and Rover Scouts.

All Cub Scouts will tackle the same Adventure on either Sunday 16 April or Monday 17 April, 2023. All Cub Scouts from a OneCamp Unit will go on their Adventure on the same day.

Scouts, Venturer Scouts and Rover Scouts will get to choose their Adventures (by submitting preferences) before they arrive at OneCamp 2023 through the online event application system. Scouts, Venturer Scouts and Rover Scouts each do two different Adventures.

Details about Adventures for Scouts, Venturer Scouts and Rover Scouts to choose from will be published before Adventure preferences open.

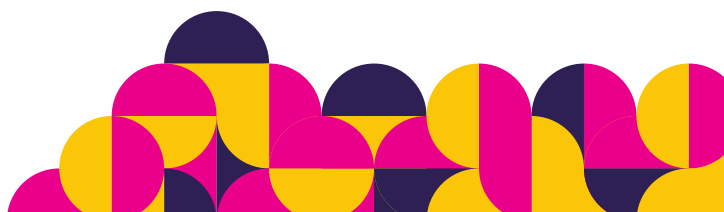
Possible Adventures may include:

- Zoo Capture
- Outback Splash
- Swan Valley Explorer
- Sea Kayaking
- Ice Skating
- Vertical + Beach Trip
- Amazing Race.

15.12 Entertainment

Different evening entertainment zones will be available each night, with different entertainment offerings in each zone.

A Joey Scout and Cub Scout 'safe zone' will be established in the main arena, to provide a space for Joey Scouts, Cub Scouts, and their supporting adults to enjoy the main stage entertainment. This is not a compulsory space for Joey Scouts and Cub Scouts, but an optional area where those younger youth members can be easily supervised by adults.









16 Catering

A draft menu is outlined below. Please note this menu is subject to change in line with product availability from our supplier. A catering handbook with detailed optional recipe cards for each meal will be distributed closer to the event.

Similar to a Group camp, the Unit Council can discuss how cooking will work for your OneCamp Unit. As an example, the Unit Council might decide that the OneCamp Unit will cook together. Alternatively, the Unit Council might decide that the OneCamp Unit will cook in age sections.

16.1 Menu (draft)

	APRIL 11 TUE	APRIL 12 WED	APRIL 13 THU	APRIL 14 FRI	APRIL 15 SAT	APRIL 16 SUN	APRIL 17 MON	APRIL 18 TUE	APRIL 19 WED
 BREAKFAST	/	Cereal Eggs on Toast	Cereal Baked beans or Spaghetti on Toast	Cereal Bacon & eggs on toast	Cereal Fruit Salad Yoghurt Toast	Cereal Hash browns Toast	Cereal Pancakes	Cereal French Toast	Cereal Toast Scrambled Eggs
 MORNING TEA	Popcorn Fruit Museli Bar	Fruit Lamington	Popcorn Fruit Museli Bar	Sticky Buns	Fruit Lamington	Fruit Museli Bar	Fruit Bliss Bars	Chips Fruit Museli Bar	Leftovers
 LUNCH	Grazing Platter	ONSITE Cheeseburger toastie OFFSITE Lunch Wrap	Meat, Salad & Cheese wraps	ONSITE Sausage Sizzle OFFSITE Lunch Wrap	ONSITE Toastie OFFSITE Lunch Wrap	ONSITE Hamburger OFFSITE Lunch Wrap	Meat, Salad & Cheese wraps	Grazing Platter	Leftovers
 AFTERNOON TEA	Fruit Muffins	Fruit Cheese & Crackers	Fruit Muffins	Fruit Cheese & Crackers	Chips Fruit Popcorn	Fruit Muffins	Fruit Banana Bread	Fruit Muffins	Leftovers
 DINNER	Sausage Sizzle with onion & cheese	Beef Stroganoff with pasta	Grilled chicken & Salad	Campfire Burritos	Meatballs & pasta with salad	Camp stew & mash	Nachos & street corn	Trail steak and veggies	/
 DESSERT	Custard & tin fruit	Campfire waffle cones	Ice Cream & toppings	Pudding & Ice Cream	Jelly & Ice Cream	Baked Apple & Ice Cream	Custard & Tin fruit	Bush Donuts	/
 SUPPER	Milo Biscuit	Milo Biscuit	Milo Biscuit	Milo Biscuit	Milo Biscuit	Milo Biscuit	Milo Biscuit	Milo Biscuit	/

16.2 Food distribution

Food distribution points will be established at key points across the campsite. OneCamp Units will collect food rations in the afternoon for the following 24 hour period, including supplies for dinner, supper, breakfast, morning tea, lunch, and afternoon tea.

Each OneCamp Unit will need a trek cart / trolley to collect their food supplies from the food distribution point.

16.3 Modified diets

All applicants should enter full details of their modified diet in the online event application system. Due to the volume of participants attending, we will not be able to cater for dietary choices or supply specific brands. Where a participant requires specific brands, the parent/guardian will need to provide those specific brands.

17 Health & Wellbeing

It is imperative that participant's personal, medical, and dietary information is recorded and updated as necessary in the online event application system. Should the applicant's medical conditions change from the information provided on their initial application, it is the obligation of the applicant (or parent/guardian) to update the online event application system.

All Units will have a Leader assigned to the Health & Wellbeing role for the event duration. This person would be responsible for supervising the dispensing of any medications, reporting any first aid given and monitoring the wellbeing of the youth and adult members of the Unit. Someone with currency in Provide First Aid, (previously known as senior first aid) and Mental Health First Aid would be ideal.

Each OneCamp Unit will need to supply their own first aid kit for use on these occasions that will service the Unit for the duration of the event.

17.1 Health & Wellbeing Centre

An onsite health & wellbeing centre will be established at the Swan Valley Adventure Centre, staffed with qualified professionals equipped to support the mental and physical health of all event participants. When required, participants will be transferred to offsite medical facilities to receive a higher level of care.

17.2 Medication

Ask parents/guardians to supply all medication to be given to youth members to be packaged in Webster packs, Webster roll or similar. These are packaged by the pharmacy with the child's name, medication, and direction as to the time and way to be given. Medication may take up to a week to dispense in this form, so make parents/guardians aware of this requirement early.

Medication without packaging and correct instructions cannot be given. If sending paracetamol, it must be in the box with the prescribed dose written on it. Paracetamol should be listed under the medications section in the online application system.

Asthma puffers and EpiPen's should be carried by the youth member who requires it.

17.3 Health & Wellbeing tips

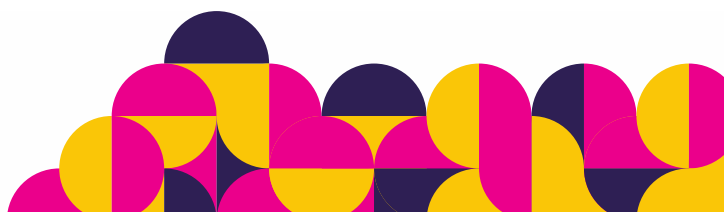
17.3.1 Homesickness

Homesickness may affect some members of your Unit. Being over tired makes us all less able to cope with even small things and for our young people this may present itself as homesickness. Feeling tired and home sick may discourage the young person from eating well. Add this to different food – not what Mum may have cooked at home – and you have a hungry, tired youth member who is not able to self-regulate.

Acknowledge the homesickness - talk about it in your Unit - take the stigma away. Each member of the Unit is responsible for looking out for one another.

This gives the youth member feeling homesick permission to talk about it. It is much less scary when someone else knows about it. Reassure them they should feel better in the morning. Tell them you feel homesick sometimes too and it is OK. You may like to share a personal example with them.

Feed the youth member - anything you can get them to eat. Hot milky milo and biscuits are usually a good way to settle the hungry tummy. Having a full satisfied tummy helps to sleep and so reduces the tiredness. If they go to bed hungry, they don't sleep well and so the whole process begins again. Supper of some type should be compulsory for every youth member, even if it is bread and jam.



Check in regularly with the youth member, focus on the positive, “you did that well”, “you’re having fun”. Keep them busy, busy, busy. Allowing them to sit back at camp to dwell on feeling sick may not be helpful. They may not want to participate in an activity before they get there and change their mind on arrival. Let them know they don’t have to participate but they do have to go to support the other members of their Patrol. Sitting at camp and having the Patrol return to tell them what a great time they had again reinforces the anxiety that goes with homesickness “I don’t belong”, “I can’t do it”.

17.3.2 Bed wetting

Bed wetting is common on activities like OneCamp, and the first night is the worst! It often occurs because the children forget to drink or are too busy and excited to. The bladder does not fill enough to wake them, but their urine is more acidic and irritates the bladder, leading to a wet bed.

Discuss with the young person what to do if they wet the bed: who to wake and what tent they are in. Reassure them you will not be upset or angry, that “these things happen” and it will be dealt with respectfully. Remove any wet bedding/clothes and deal with quietly returning the items without others knowing if possible.

Being cold can increase the likelihood of a wet bed.

Ensure you have spare sleeping bags for these occurrences. Have spare woollen blankets or emergency blankets for anyone who is cold. Advertise their existence - put a pile of spare warm stuff somewhere. The youth member may not declare that their sleeping bag is far from suitable for conditions.

17.3.3 Dishwashing

Utensils, plates, and bowls should be washed in hot water. The water should be as hot as the youth members can manage. First scrape the leftovers into the bin, then do a hot rinse with a little detergent, then a hot wash, and finally a hot rinse. Metal plates are better than plastic as the food comes off them better. Use hot soapy water to remove as many germs as possible.

An adult should be responsible for observing the youth members washing their utensils to ensure it is done effectively. Washed equipment is to be stored in a cloth dilly bag with no tea towels (they get wet and scrunched in the bottom of the dilly bag to grow germs).

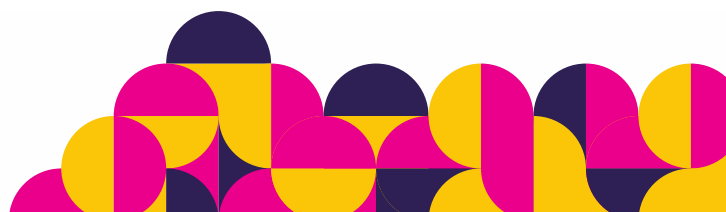
17.3.4 Handwashing

Hand washing is a must. Each Unit should have a hand wash station somewhere and hand sanitiser available at the gate. Google a Tippy Tap or hygiene. Try Pinterest for ideas or Google Scouts handwashing. Everyone must sanitise every time they enter and leave the gate.

Wash and sanitise hands before meals. Duty Patrol Leaders need to distribute the sanitiser to ensure it is used. Lead by example!!

17.3.5 General Hygiene

Every member of your OneCamp Unit should be encouraged to shower daily. Set up a system to remind your youth members to change their clothes each day, and brush their teeth. Have a discussion early on with your Unit Council about how they would like to make this happen.



FIX YOUR FATIGUE

Fatigue is the physical and psychological condition that accumulates when an individual's physical and mental capabilities are exceeded. It exhibits as a decrease in both physical and mental performance.



REGULAR SLEEP

Don't be tempted by the peace and quiet of a campsite to enjoy social time. You need sleep too.



HYDRATE OFTEN

Don't sip a water bottle, that's just topping up. Drink a whole cup every time you have a meal or snack



HEALTHY MEALS

Sit down and relax at each meal. Eat until you are full and get a balanced diet throughout the day. Proteins and veggies rule!



FREQUENT BREAKS

Share the load, support each other, take a power nap, snooze on the bus, take a time out.



BALANCE MOVE & REST

Sitting too long is as bad as working too long. Be mindful of your own needs both physically and mentally

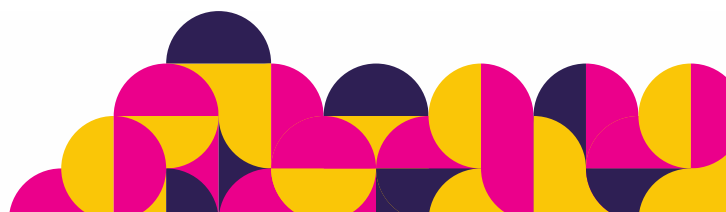
FATIGUE WILL AFFECT YOUR ALERTNESS,
YOUR ABILITY TO COPE AND LAST THE DISTANCE,
YOUR PERFORMANCE,
YOUR HEALTH, YOUR MOOD,
AND MOST IMPORTANTLY

YOUR SAFETY



WARNING SIGNS OF FATIGUE

- ⇒ Always feeling sleepy
- ⇒ Slowed reaction times
- ⇒ Poor coordination
- ⇒ Unable to concentrate
- ⇒ Making lots of mistakes
- ⇒ Impaired decision making
- ⇒ Bad mood
- ⇒ Poor communication



18 Merchandise

Every full-time participant will a merchandise pack with the following items:

- shirt
- badge
- hat.

18.1 Optional merchandise

A range of optional merchandise is available for pre-order through the online event application system.



19 Child safety information

All adults attending OneCamp 2023 should have completed the SP-Child Safe on-demand training module prior to arriving at the event.

Everyone in Scouts, youth and adults alike, have the right to feel safe and be protected from harm. No-one is allowed to threaten you, hurt you or make you feel uncomfortable, unsafe or afraid.

A Scout is respectful, and this applies to all interactions between all participants, youth and adult, at OneCamp.

Youth Members have been advised that they can raise issues with Adults at Jamboree, and that any concerns will be taken seriously and treated appropriately. Youth Members are also welcome to escalate their concerns if they feel it is needed and you should not discourage this.

If you have a concern, or a concern is raised with you, please raise it with the Health & Wellbeing Team.

All concerns will be taken seriously and dealt with appropriately.

Not more than 3 weeks before OneCamp 2023, Group Leaders must ensure that Youth are reminded of their right to feel safe and that they should report any unacceptable behaviour to an Adult, which will be received without recrimination.

If a youth member or adult member discloses abuse to you or you become aware of abuse, YOU MUST report it immediately to the Event Operations Centre by calling the number on your ID card.

19.1 Types of abuse

Without fail, Adults must report immediately any disclosure, allegation or suspicion of abuse of Children. Following are the definitions for Child Abuse. These definitions are not exhaustive and do not act as limitations on abusive behaviour:

- Physical Abuse;
- Emotional Abuse;
- Sexual Abuse;
- Grooming;
- Neglect; and
- Exposure to Domestic Violence.

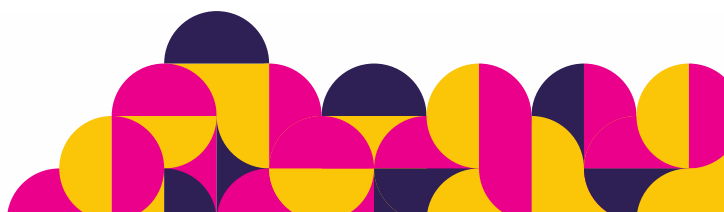
19.2 Two deep policy

When Adults are supervising and conducting Scouting activities involving Youth Members, at least two Adults must be present, except in unexpected, unusual and unforeseen (emergency) circumstances.

While the minimum ratio of Adults to Youth will vary from activity to activity, a minimum of two Adults is always required. This requirement is to protect Youth as well as Adults and is referred to as “Two-Deep” leadership.

In the context of a major Scouting event, the following considerations are applied to the two deep policy:

- there will be many adults attending the OneCamp 2023 activity. Across the event site there will be many adults in attendance. It is not necessary for adults to walk in pairs around the event site, for example to and from the bathroom facilities.
- it is suggested that one adult member is always at your campsite to ensure the security of your site. You may work with your neighbouring campsite so that in the vicinity of your campsite there are two or more adult members present.



Feeling safe in Scouting



All members have the right!

Tell an adult if you experience **ANYTHING** that makes you feel unsafe or unsure



I know five adults that are my safe place and I can tell them anything

Everyone here will do their best to make you feel safe and cared for



My body is my body and it belongs to me... I can say **NO** to any type of touch – all of my body is my private business

Secrets that make me feel bad or uncomfortable are not safe... I can tell my safe people straight away

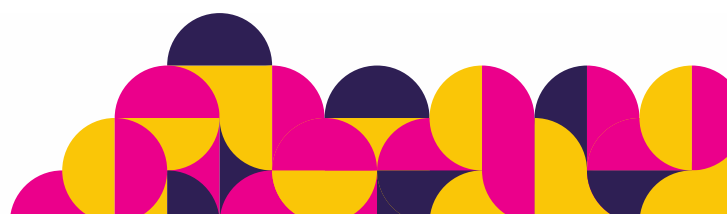


If you are scared... if someone hurt your body... if someone makes you feel very sad – talk to your safe place people



How you feel is important and we will always listen

If I see something that makes me or someone else feel unsafe, I can tell my safe place people



20 Incident management and reporting

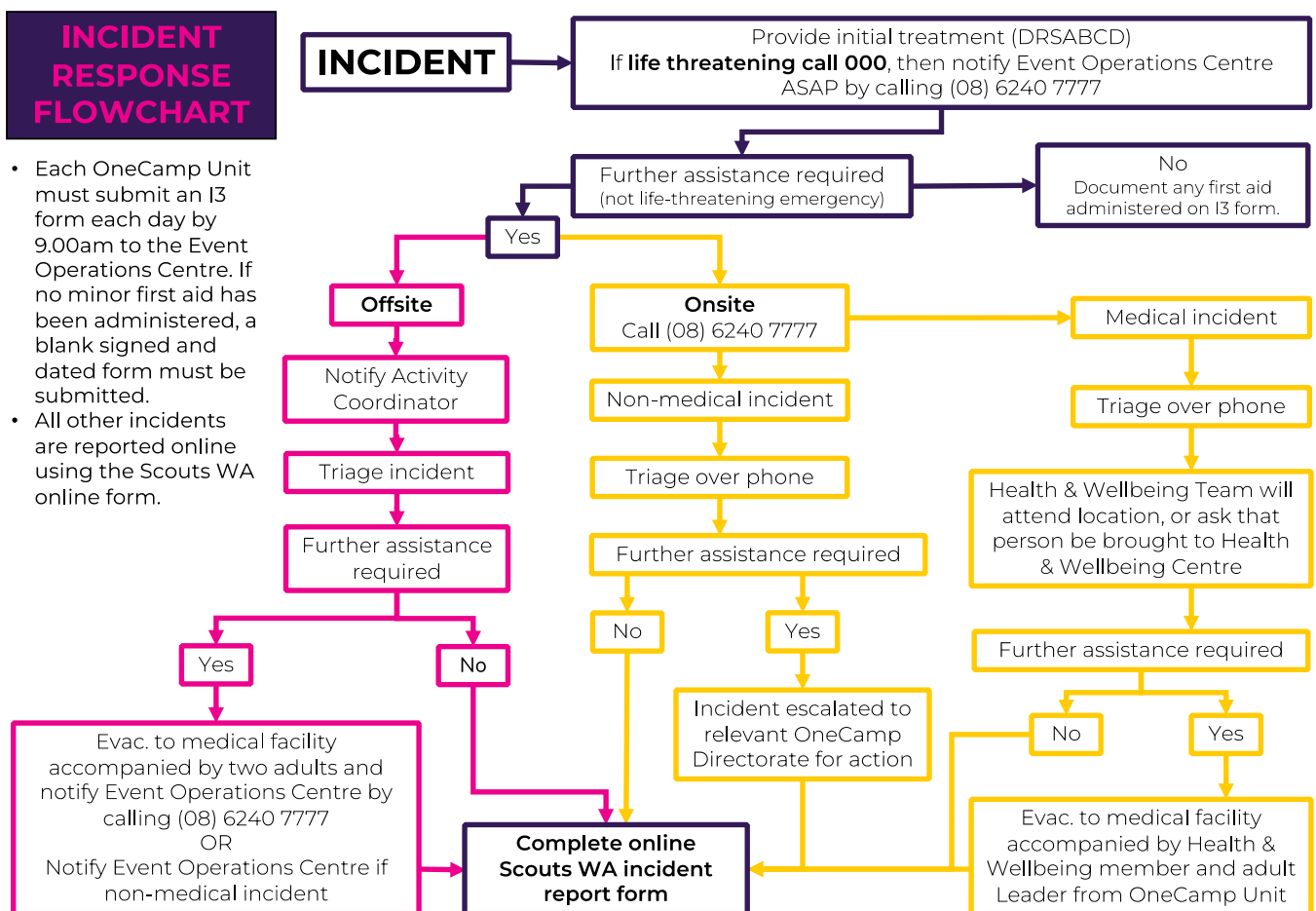
Our Event Operations Centre (EOC) located in the Hub is your one-stop-shop if you need assistance with any matter.

The Event Operations Centre phone number will be answered by a duty officer 24 hours a day from Monday 10 April 2023 until Wednesday 19 April 2023.

If you are dealing with a life threatening emergency, you should call 000 first. Then, you should notify the Event Operations Centre by calling 08 6240 7777 or sending a runner to notify the Event Operations Centre that a 000 call has been made. The Event Operations Centre will then provide further assistance.

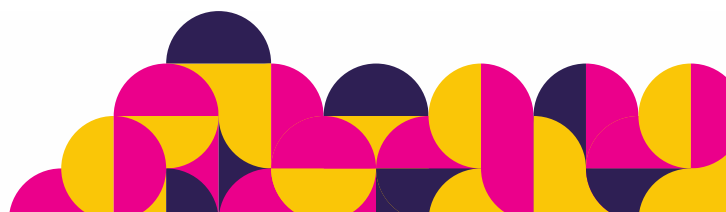
All non-life threatening incidents should be reported to the Event Operations Centre by calling 08 6240 7777. The Event Operations Centre will provide further instructions on how to manage the incident.

20.1 Incident response flowchart



20.2 Reporting minor first aid (I3 forms)

Daily I3 forms are to be submitted by every OneCamp Unit. Forms are to be submitted each day at the Line Leader briefing at 9:00am.



Any first aid recorded on the I3 form will be entered into the online event management system against the relevant participant.

Sets of I3 forms will be produced and distributed to each OneCamp Unit on Tuesday 11 April 2023.

Mini-Expedition Leads will be requested to return I3 forms to the Event Operations Centre upon return to the Swan Valley Adventure Centre after each Mini-Expedition rotation.

20.3 Incident reporting

For all incidents that do not involve minor first aid, an online incident report must be completed as per Scouts WA policy and procedure.

The online incident report can be found [here](#).

Incidents should be made in a timely manner once the initial response has been actioned. Assistance with completing the incident report can be sought from the Event Operations Centre.

20.4 Site evacuation

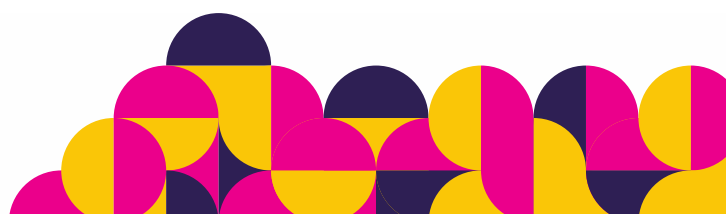
Should an emergency arise, the direction may be given for all event participants to evacuate the event site. This direction will be communicated via text message to all adult participants onsite.

Specific instructions will depend on the nature of the emergency and will be communicated at the time.

20.5 Muster point

The muster point is located on the oval near the main stage.

1. Should an emergency arise, the direction may be given for all event participants to gather at the muster point. This direction will be communicated via text message to all adult participants onsite.
2. Witches' hats and signs will be set up at the muster point for each of the following groups:
 - OneCamp Units. Line Leaders or their delegate are to check attendance and determine whether any people are missing.
 - Event Teams (Executive, Program, Operations, Catering, Health & Wellbeing, Marketing & Hub). Directors or their delegate will be provided with a participant list to check attendance and determine whether any people are missing.
3. Line Leaders and Directors are to report any missing people to the Area Warden.
4. Area Wardens are to report to the Event Director any missing people. The Event Director will coordinate a search for any missing people.
5. Further instructions will be provided dependent on the nature of the emergency.

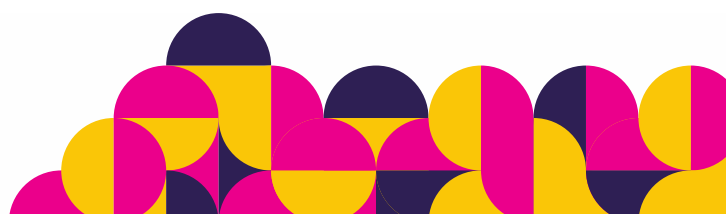


20.6 Site lockdown

1. Should an emergency arise, the direction may be given for all event participants to return to their Unit campsite (or dining hall for Event staff) and remain there until further instructions are given. This direction will be communicated via text message to all adult participants onsite.
2. Lockdown locations are as follows:
 - OneCamp Units. Line Leaders or their delegate are to check attendance and determine whether any people are missing.
 - Event Teams (Executive, Program, Operations, Catering, Health & Wellbeing, Marketing & Hub) will gather in the dining hall. Directors or their delegate are to check attendance and determine whether any people are missing.
3. Line Leaders and Directors are to report any missing people to the Area Warden.
4. Area Wardens are to report to the Event Director any missing people. The Event Director will coordinate a search for any missing people.
5. All event participants are to remain at their accommodation location until the lockdown is lifted. Instructions will be communicated via Area Wardens. Further instructions will be provided dependent on the nature of the emergency.

20.7 Area wardens

Area	Warden	Stand-in
Event Director / Chief Warden	Tom Dowsley	Gavin Satie
Village 1	Jenny de Kort	Kevin Pestell
Village 2	Doug Latter	Ian Ludlow
Village 3	Mike Groeneweg	Aeryn Telfer
Village 4	Danelle Fautleroy	Nicol Rudrum
Village 5	Megan Kelman	Emma Groeneweg
All existing buildings (Banksia, Boronia, Myrtle, Wattle, Lavender, Grevillea, EOC, Operations Depot, Hub)	Kellee Gibby	Toby Blyth



20.8 Responding to suicidal ideation

The following prompts can be used to support members who disclose suicidal ideation to you.

The Health & Wellbeing Team is available to support you in responding to these matters. You can contact them on (08) 6240 7777.

Option 1: Ask directly if they are having suicidal thoughts

1. If yes, ask if they have made a plan?
2. If yes, ask if they have the means or materials to act out their plan? Have they decided when?
3. If yes, phone 000 and ask for suicide support from Police & ambulance. Even if the individual refuses, act anyway.
4. DO NOT LEAVE THEM - stay calm and supportive. Remove harmful elements.
5. GO WITH THEM TO THE HOSPITAL and assist in contacting their family.

Option 2: Ask directly if they are having suicidal thoughts

1. If yes, ask if they have made a plan?
2. If no, listen seriously, accept what they are saying.
3. Their perspectives are distorted, you need to be their anchor or link to reality. Remember, you don't have to fix them, just help them.
4. Don't interrupt, don't talk about yourself, and let them know you care and are concerned. Ask open questions and give them time to think and answer. Encourage focusing on positive things in their lives, any unfinished business that they need to get done, that these feelings will pass and encourage them to making a support plan.
5. Do not agree to keep it secret, instead keep it confidential and let them know that you will need to work together to make a safety plan including their nominated family member. Don't diagnose, argue or give advice, and you'd don't need to distract them. Be in the moment with them.
6. Ask them who you can call so they can talk to a trusted family member or friend now, and in the morning.
 - a. Make a safety plan together - how to support them until they get somewhere safe.
 - b. Endeavour to avoid them being alone and try to include/ keep them busy.
7. Get private support for everyone involved – this will be traumatic for all.

